

THE GUILDED NOTES

JUNE, 2009

COMING SOON



ANNOUNCEMENTS

General Membership Meeting

Saturday, June 13, 2009

9:30 a.m. sign in and sign up

10:00 a.m. Call to Order

Location: Musical Theatre West
4350 East 7th Street, Long Beach

NEW OFFICE HOURS

Mon-Fri from noon to 6 PM

The office remains open Saturday mornings during performances

DATES TO REMEMBER

July 10-26 *LITTLE SHOP OF HORRORS*

August 8 *BROADWAY IN THE PARK*

SEPTEMBER (date to be announced) *RECOGNITION PARTY**

October 3 *MEMBERSHIP MEETING* (to be confirmed)

October 30-November 15, 2009 *MEET ME IN ST. LOUIS*

December 11-December 20, 2009 *RENT*

***Special Note about Volunteer Recognition Luncheon:** 40 volunteer hours are required to attend without cost. Don't have enough hours? Considering both Broadway in the Park and helping in the

GENERAL INFORMATION

SIGN UP: Signing up is your firm commitment to volunteer. A completed sign up sheet is required to secure dates and times. Additional information is shown on the sign up sheet now found here on page 3.

UNABLE TO ATTEND:

1. Return completed sheets by mail (see sheet). No exceptions. Please do not telephone and say "same as last time."
2. Mail a self addressed stamped envelope to request a Preview voucher. Also see additional information on page 2.

NEW LOOK FOR THE GUILDED NOTES: The sign up sheet on page 3 should be detached and returned after completion. Minutes will be available at the meeting for your review. A link to view the Guided Notes on-line has been sent to each member with a valid e-mail address on file. Until we are sure everyone can easily view the Guided Notes and print a sign up sheet, we will duplicate the regular mailing. Please help us save money and time by keeping us up to date on your e-mail address and using the on-line function.

NEW MEMBER? If you have any questions about signing up or our meeting, please call any board member for assistance. Some numbers are provided here.

Pat DeRouen at (714) 373-0793 Sara Forster at (562) 598-8190 Mary Lou Broyles at (562) 429-7182
Wynne Wilson at (562) 597-5153 Carole Brennan (562) 938-9026

LITTLE SHOP OF HORRORS

July 10-July 26

INSTRUCTIONS

- 1 To volunteer for any position, check in the column to the left of the job you wish to work and in the box for the time of the show.
- 2 Positions will be filled on a first come, first processed basis. Forms can be mailed, e-mailed, or delivered in person.
- 3 Completed forms are to be received no later than July 2, 2009.
- 4 **Signing up is your firm commitment and your promise to appear ready to work.**
- 5 When selecting Feed the Cast duties you must attend the meeting with the VP of Hospitality, held after membership meeting

Date	Gift Booth		Price/Set	Usher		Special Info	Feed Cast**
	√	Time		√	Time		
Thurs July 9		10 am	Theatre				√
Friday July 10		6:30 PM			6:30 PM		4 p.m.
Sat July 11		6:30 PM			6:30 PM		4 p.m.
Sun. July 12		12:30 PM			12:30 PM		
Thurs. July 16					8:45 am	Youth Performance**	
Thurs. July 16		6:30 PM			6:30 PM		
Fri. July 17		6:30 PM			6:30 PM		
Sat. July 18		12:30 PM			12:30 PM		4 p.m.
Sat. July 18		6:30 PM			6:30 PM		
Sun. July 19		12:30 PM			12:30 PM		4 p.m.
Sun.* July 19		5:30 PM			5:30 PM		
Thurs. July 23					8:45 am	Youth Performance**	
Thurs. July 23		6:30 PM			6:30 PM		
Fri. July 24		6:30 PM			6:30 PM		
Sat. July 25		12:30 PM			12:30 PM		4 p.m.
Sat. July 25		6:30 PM			6:30 PM		
Sun. July 26		12:30 PM			12:30 PM		
	√						

Name _____

E-Mail _____

Please provide current information

Phone _____

/ /

Check here is you agree to receive future Guided Notes by direct e-mail link.

Mail your completed form to:
Sara Forster

Note: Forms may be returned in person at the general membership meeting, however, selected dates may not be available. No telephone sign ups will be accepted nor can YOU call someone and say "same as last time."

11211 Mindora St
Los Alamitos, CA 90720

or sara_mtw.vol@verizon.net

A completed form must be given to the volunteer coordinator.

*Performance begins at 7:00 PM

**Subject to change/confirmation

You will be telephoned to confirm your working dates.



**Musical Theatre West Guild
4350 East Seventh Street
Long Beach CA 90807**

TO:



MTW Guild Volunteers are the BEST.

Remember to pick up your Volunteer Hours Voucher at the meeting.

