



# Fall Tour 2023 RESERVATION FORM

## MUSICAL THEATRE WEST EDUCATION AND OUTREACH

Please **download** this fillable reservation form, complete and email to Education-Outreach@musical.org. Questions? Please call (562) 856-1999 x241

### Step 1

Choose your top 3 dates  
(reference # 1-3)

Mon. Nov. 6 \_\_\_\_\_  
Tues. Nov. 7 \_\_\_\_\_  
Wed. Nov. 8 \_\_\_\_\_  
Thurs. Nov. 9 \_\_\_\_\_  
Mon. Nov. 13 \_\_\_\_\_  
Tues. Nov. 14 \_\_\_\_\_  
Wed. Nov. 15 \_\_\_\_\_  
Thurs. Nov. 16 \_\_\_\_\_  
Fri. Nov. 17 \_\_\_\_\_

### Step 2

Choose your time of day

AM \_\_\_\_\_  
PM \_\_\_\_\_  
Full Day \_\_\_\_\_

### Step 3

Number of Assemblies \_\_\_\_\_

Schools must have a minimum of 2 assemblies. No more than 4 assemblies.

Please see requirements [below](#)

### Step 4

Choose your shows

You may choose one or both shows to come to your site on the same day.

*Nuestra Casita (Our Little House)* \_\_\_\_\_

Appropriate for grade levels TK-3rd

*We Tell Their Story* \_\_\_\_\_

Appropriate for grade levels 4th– 8th

### What we require:

- A performance space with power outlets for our equipment (prefer an indoor space for our projections).
- Parking close to performance space for 2 minivans to unload and load our equipment and sets.
- 45 minutes of load-in time.
- Each performance is 40 mins (includes show and short Q& A).
- Performance space to be emptied of students for 20 mins between performances.
- 30 mins to load-out to our vehicles.
- If we are at your location for a full day, we require 30 minutes for our actors and crew to have a meal break.

### Step 5

School Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Contact Email \_\_\_\_\_

School Street Address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_

School Phone \_\_\_\_\_ Contact Cell Phone \_\_\_\_\_

Are you a Title 1 School? \_\_\_\_\_ We will send you a sample show schedule based on your start/end time

Our school start time is: \_\_\_\_\_ Our school end time is \_\_\_\_\_